

RD Apply Application for Tribal Water & Wastewater Systems 2 Part Series; Part 1; The Application Process

Is your system looking to apply USDA funding? This series is for leaders in tribal, small, and rural communities along with staff of utilities to help navigate the process of planning, steps that are needed before applying, the application sections. We will also review the financial statements needed as well as the responsibilities of the system after obtaining funding.

In part one of this series, we will review:

- USDA - RUS insight
- What is RD Apply?
- Planning
- Building your team
- Understanding the roles of each team member
- Obtaining a SAMS ID
- Obtaining Level 2 eAuthentication
- The application sections

RD Apply Application for Tribal Water & Wastewater Systems 2 Part Series; Part 2; Understanding the Financial Statements and Letters of Conditions

In this section we will dive deeper into the financial statements and information required when applying for funding. We are also going to walk through the letters of conditions to gain an understanding of the responsibilities and requirements of receiving the funding.

In part two of this series, we will review the information needed to generate the following:

- Balance sheet
- Income statement
- Cash Flows
- Budgeting

- Letters of conditions requirements for annual reporting

We will be using the Go To Training (GTT) virtual platform to present this workshop. Attendees will participate through a pre and post-test, poll, and interactive exercises.

RD Apply Application 2 Part Series; Part 1; The Application Process

10:30 – 10:40 Introductions

10:40 – 10:55 Pre-Test

10:55 - 11:15 USDA – RUS insight

11:15 - 11:30 What is RD Apply?

11:30 - 11:35 Break

11:35 – 11:50 Planning

11:50 – 11:55 Building your team and understanding their roles

11:55 - 12:15 Obtaining SAMS ID

12:15 – 12:30 Level 2 eAuthentication

12:30 – 12:35 Break

12:35 – 12:45 Authorized Representative Request

12:45 – 12:50 Setting up security roles

12:50 - 12:55 Application interview process

12:55 – 1:05 Opening the Application

1:05 – 1:30 Application sections

1:30 – 1:45 Post-Test

Lunch Break 1:45 – 2:15

RD Apply Application 2 Part Series; Part 2; Understanding the Financial Statements and Letters of Conditions

2:15– 2:20 Introductions

2:20– 2:30 Pre-Test

2:30 – 2:45 Financial Terminology

2:45 – 2:50 Non-Operating Revenue

2:50 – 2:55 Break

2:55 – 3:10 Balance Sheet (Statement of Financial Position)

3:10 – 3:25 Income Statement (Statement of Activities)

3:25 - 3:40 Statement of Cash Flows

3:40 – 3:45 Break

3:45 – 4:00 Letters of Conditions

4:00 – 4:15 Annual financial reporting

4:15 – 4:30 Post-Test

Tricia Kent
RDS Environmental

Portland, Oregon

Skills

- Community outreach, training, and education
- Stakeholder relations
- Bilingual Spanish/ English at full professional proficiency
- Data collection, management, and statistical analysis
- Process improvement
- Participatory analysis
- Small grant management
- Monitoring, reporting and evaluation

Experience

Tricia Kent joined RCAC as a Rural Development Specialist (RDS) in March 2023. They provides technical, managerial, and financial assistance to small, disadvantaged community water and wastewater systems in Oregon and Washington so that they can operate sustainably and deliver quality services to the communities served. Tricia works closely with rural residents and local leaders to assist them in the development and management of water, wastewater, or solid waste systems.

Prior to joining RCAC, Ms. Kent served as an Environmental Education Volunteer with Peace Corps Mexico for four years, where they developed stakeholder relationships, delivered in person trainings and workshops, and conducted surveys and other participatory analysis tools. There, Ms. Kent also managed two small grants from USAID that centered around climate change adaptation in rural communities in southern Mexico. Tricia worked as a material engineer for two years, where they developed and improved casting, plating, and coating processes.

Education

Master of Natural Resource Management - University of Alaska, Fairbanks, Alaska

Bachelor of Science, Material Science and Engineering - Rensselaer Polytechnic Institute, Troy, New York

Professional Affiliations *(Please provide any relevant professional organizations.)*